SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SHRI REWA GURJAR BAL NIKETAN COLLEGE

GRAM ROOPKHEDA, SHRI REWA GURJAR BAL NIKETAN COLLEGE
451111
www.srgbnc.org

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Rewa Gurjar Bal Niketan, Sanawad, the parental society of the college has contributed largely to the educational scenario of Sanawad. Its 30 years old history tells the tale of the sacrifice and devotion of the elders of that era.

Like all other good initiatives, this effort also experienced various ups and downs. **Gurjar samaj** is committed to empower youth to think independently, to understand the complexities and challenges of today's life and transform them into opportunities.

Presently Shri Rewa Gurjar Bal Niketan, Sanawad is operating 2 schools and 2 colleges and planning to open a management college. Around 160 teachers and other employees are serving to the cause of imparting education and near about 4000 students are taking education under the aegis of the Samaj. Shri Rewa Gurjar Samaj has given Political Leaders, **successful Industrialists & Businessmen** etc. to the nation.

The Samaj is doing following charitable services are being run by it :

- '**Samuhik Marriages**' conducted by society since 1984 **Basant Panchami**.
- Social Awareness programme like health and hygiene importance of female child education is conducted every year and for this **Maha-sabha** is conducted.
- Eradication of social evils and ill customs like dowry, **Mratyubhoj** etc by the law enforced by samaj.
- '**ParichaySammelan**' is also conducted by the samaj.
- 'Pratibha Samman' of all meritorious students.

Shri Rewa Gurjar Bal Niketan college is a well-known educational institution in Sanawad. It has completed its journey of 1.5 decade in the field of education. Initially the college was a combined college of Commerce, Management & Science. But various other courses in the field of Agriculture, Home Science and education is also started according to the requirement of the students in Nimar Region.

Thus Shri Rewa Gurjar Bal Niketan college, Sanawad came in to existence. The main aim of the college is to provide quality education at minimum fees. The college has well- trained and qualified teachers who take full efforts to impart quality education to the students and provides technical and modern facilities necessary for career building and all-round development of the students.

The main aim of the Samaj is to give service without any self-interest.

Vision

To emerge as a frontline institution in academic excellence empowering the studentswith intellectual andemotional strength to meet upcoming global challenges

Mission

- **To create intellectually sharp and highly skilled professionals who can balance the practicalities of modernthought with the warmth of traditional values.**

- **Emphasis is laid on the complete harmonious development of personality where awareness of one's rights is matched with consciousness of one's responsibilities.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

STRENGTHS :

1. The college has highly qualified and experienced faculty.

2. We are offering all main programms of commerce, agriculture, science and management degree courses. Thus we have good strength of students.

3. The college has adequate infrastructure with modern technical facilities and we are making optimum utilization of them.

4. The members of parental society have vast experience in operating educational institutions and they are dedicated towards it.

5. Our college is a ragging free college.

6. The college is situated nearby Railway Station & Bus stand so it is very convenient for the outside students to come to the college. In 1.5 km Range

7. The college is having 24 hours power back-up facility.

8. Alumni of the college are highly positioned in academic research, administration, professions and business.

9. We work for the overall development of the students through sports cultural and literary activities, as well as with NSS units.

10. The college has a computerized library having sufficient books, journals and spacious reading room.

11. The college has a large ground to perform various sports activities not available in the local areas in other institutions.

Institutional Weakness

1. The college is an affiliated college so we do not have any autonomy to design and restructure the curriculum.

2. The college has students from lower middle class, rural areas and their schooling is not proper so it is difficult to cope-up with the university curriculum for them.

3. Due to some unavoidable causes and reasons, there is an acute problem of absenteeism in students.

Institutional Opportunity

1. The college can publish a recognized research journal.

2. There is a vast scope for faculty members to take UGC funded minor and major research projects.

Institutional Challenge

1. The interest of students is diverting from traditional courses to other professional courses.

2. Number of affiliated commerce & management colleges is increasing in the town. It may pose a challenge to strength of students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

CRITERION - I

CURRICULAR ASPECTS

Curriculum Planning & Implementation

As stated in our logo "Sarasvati in between" (Enlightening Knowledge). In our college we work together for the betterment of each other. We shape students into future leaders, entrepreneurs and above all good human beings. Our mission is to make education affordable and reasonable to the youth and to uplift them to a higher horizon. Our college is student centered, responsive and aligned with comprehensive education.

Our objective is to impart quality education, update knowledge and development of overall personality of the students. The Principal and HOD of the college conducts periodical meetings with the staff members, heads of various departments to develop various strategies for effective implementation of the curriculum.

Academic flexibility

The university does not provide any academic flexibility to the college. But the college regularly conducts personality development, language development and career guidance programmes for students which enhance their skills relevant to regional and global employment markets.

Curriculum Enrichment

The college being an affiliated college to DAVV does not have any freedom of formulating its own curriculum. The curriculum is designed by a state level coordination committee. We have flexibility to organize the curriculum. We provide Add-on courses and other short term courses to enhance the knowledge and to make them competitive to others. The Principal and HOD always try to make quality education in college. They regularly discuss the cross cutting issues and motivate faculty members to deliver the essence of discussion to the students. Besides these, NSS units also work for plantation, rural camps, literacy development, Red Ribbon (AIDS) and so many social welfare programms. The syllabus of foundation and language designed by M.P. Govt. Higher Education has ample substance that enhances moral and ethical value among students.

The college Career & Placement Counselling Cell provides sufficient information regarding various career options and job opportunities.

Feedback System

A feedback System is developed by respective department and a common mechanism is also developed to improve our standard of service. By this mechanism we collect suggestions and feedback and try to adapt which is helpful in developing ourselves.

Teaching-learning and Evaluation

Teaching-learning And Evaluation

Student Enrollment & Profile :

The admission process for each and every programme in detail is well explained to the aspirants in advance and the same is strictly followed.

Catering to student diversity :

Differently-abled students are given fee concession, scholarships, ground floor classes etc. Special classes are arranged for weak students to bring them at par with other students. We have Anti-Ragging Cell, round duty of teachers, engagement of the classes of absent teachers etc.

Teaching - learning process:

Teaching plans are prepared for each subject according to the syllabus of university and the same is followed throughout the semester. To make the learning more student-centric lecturers method, interactive method,

computer aids etc. are adopted by teachers.

Teachers quality:

For ensuring transparency in the internal assessment following steps are taken:

(i) Pattern of exams informed well in advance.

(ii) Results are displayed.

(iii) Challenged results are sorted out.

The results are analysed and weak students are paid special attention, meritorious ones are awarded and study materials and teachings are revised accordingly.

Evaluation process and reforms:

Since 2008 university has replaced the annual exam pattern by semester system to which CCE is also attached for continuous evaluation. Besides this college reforms are assignment, brief presentation, interaction, GD's etc.

To monitor and communicate the progress and performance of the students the following steps are taken:

(i) Formation of a monitoring committee.

(ii) CCE results informed to the students and discussed among them for betterment.

 NSS unit of the college motivates the students for rural, social and environment activities.

Student performance and learning outcomes:

The college has following learning outcomes -

(i) After the completion of the course, student should have detailed and deep knowledge of the course.

(ii) To develop practical aspect along with the theoretical background.

(iii) To develop skills of decision making, problem solving, good communication etc.

To facilitate the achievement of intended learning, outcomes the following steps are taken -

(i) Basic knowledge is tested at the beginning of course.

(ii) Students of weak background are given special guidance at the beginning.

(iii) Extra classes and doubt session are arranged.

(iv) Special attention to advance learners.

Following measures are taken to enhance the social and economic relevance of the courses offered :

(i) Competitive exams books are available.

(ii) Placement cell is formed.

(iii) Special lectures are arranged on social issues.

Research, Innovations and Extension

Promotion of research :

The Library has sufficient reference books, etc. The college organizes seminars and workshops on various subjects for the staff and students for up-gradation of their knowledge.

Resource mobilization for research :

A well-equipped library with 11000 books of renowned and prominent authors and reputed publishers is available for the help of researchers.

Research facilities :

The infrastructure for the research work available in our college is sufficient for in house research. The college library is user friendly. There is a separate section of text books and reference books.

Consultancy

The college motivates professionally qualified faculties to utilize their expertise for consultancy services with the permission of institute.

Extension activities & institutional social responsibility:

NSS units of the college organize various lectures and programmes in various locations, backward class society area and some slums near the college. These lectures are on the issues of current social problems and awareness like drug addiction, anti-tobacco, aids awareness, health and hygiene, cleanliness, balanced diet, blood donation, plantation etc. Additional / extra course books are provided to the NSS volunteers.

Infrastructure and Learning Resources

The college has 33 spacious class rooms along with one big hall, three big fully air conditioned computer labs with adequate seating space for learners/listeners. Along with 11 Labs for other courses. The college has well equipped computer lab with latest configuration for ICT based teaching and learning. The college has a separate library, NSS and health and fitness Centre. The College ensures the optimal utilization of the available infrastructure by effective participatory planning. The demand and issues generated by Staff Council via principal are forwarded to the managing committee which is under the control of Shri Rewa Gurjar samaj. The college plans curriculum for the students of various combinations such that their schedule in laboratories and class rooms is staggered thereby putting the available infrastructure to maximum use. The college is providing good basic amenities for its stakeholders.

Library as a Learning Resource

The college library has advisory committee which continuously monitors the activities and works for improving the facilities in library. Reading room in library is available which helps students to make notes of the material. The college library has a librarian along with 2(Two) supporting staff members who continuously work for supporting students and staff. Students and staff members of the college can access facility of internet. The adequate text books, reference books, journals, competitive exam materials are available in the library.

IT Infrastructure

Computer department is facilitated for using ICT tools for learning and teaching. To facilitate ICT for teaching and learning :

- LCD projector is available for audio/visual learning sessions.
- All departments are provided with laptop computers.
- High speed internet facility is available.
- Several ICT and LMS software for better teaching and learning.
- Printing, scanning and photo copying facility is provided for staff and student.
- Copier machine for providing teaching materials.

Maintenance of Campus Facilities

The maintenance of infrastructural facilities is fully under the control of Shri Gurjar Samaj, sanawad. AMC of some equipments is available and for regular problem a permanent staff is appointed by Shri Gurjar Samaj . The college provides sufficient budget for procurement, up-gradation of IT infrastructure and their maintenance.

Student Support and Progression

Student mentoring & support:

College brings out updated prospectus to highlight the profile of various activities of the college. There are neat & clean wash-rooms for the students & staff. College magazine advocates students to take part in editing and publishing the articles. The college is imparting entrepreneurial skills to its students through activities like group discussion, industrial visit, educational tours, and other events such as seminars / conferences chaired by guest from the industry. UG & PG final year students do a project on 'Job training' which helps them to become self-reliant and evaluate the risks and benefits of starting a new business.

At the time of the admission, students are helped by the faculty present in choosing the right stream. College has constituted Grievance Redressal Cell and students are informed of such a facility. The college provides them personal counseling. They can share their problems with the teachers. The college has a structured mechanism for career guidance & placement of its students. Many students visit the cell office to obtain the information and guidance regarding their career for professional, vocational and job oriented courses. Campus interviews are also organized for the student by the college.

Student progression :

The college facilitates student progression to higher level of education and towards employment through proper placements in all the fields so that students get jobs as well as opportunities for higher education. From time to time, the college arranges various guest lectures.

Student Participation & Activities :

The college has a wide range of sports, games, cultural & extracurricular activities, that are available to the students. The college has always carved a niche for itself in the field of sports. The college has, for a long time been participating in various inter-university and university level tournaments. In sports, our college provides indoor and outdoor games to students. Some of our college students have won prizes in cultural activities in youth festivals organized by DAVV, Indore.

Governance, Leadership and Management

The college administration exercises effective leadership by taking into consideration different points of view. The inner strengths are well utilized for the college development by creating a sense of belongingness. Their vision is futuristic and time bound goals are executed through participatory action plans. Separate faculty members are entrusted with the duty to organize the activities of different students' organizations like NSS, college union, cultural, sports club etc.

Strategy Development & Deployment:

The college has formally stated quality policy which is reflected by our vision. A number of steps have been taken to translate quality to its various units by the college. The perspective plans and policies are prepared by the IQAC, based on the activities proposed by various departments for the calendar year.

The IQAC member holds formal and informal dialogues with the staff, from time to time, to review the plans.

The college has a perspective plan for development. The college works with a focus on the continuous improvement of the physical and academic ambience and infrastructure of the college both qualitatively & quantitatively. The head of college is always in interactive mode with top management and all stakeholders.

The head of college gets the feedback from teachers, students, parents and alumni with regards to the teaching quality, curriculum and extra-curricular activities, infrastructural demands and discuss with the participating members in the governing body meeting. After discussion, the existing facilities and activities of the college are reviewed according to decisions taken in the meetings.

The management plays an important role in motivating the faculty for academic progress and efficiency. The staff members and HOD's involve in various committees to sustain and enhance the quality in education.

Faculty Empowerment Strategies:

Faculties are given periodic training to update their technical know - how on recent developments in academic areas. The management always plays an active role in the performance appraisal of the staff.

Management is providing the following benefits to its staff:

1. The management provides financial concession to its employee's children.

2. Maternity and paternity leave benefit is given to employees.

3. A group insurance policy of LIC is given to the staff members whose premium is automatically deducted from their salary.

4. Provident fund is also provided to employees.

5. Loan from CPF is given to employees in certain conditions.

Financial management & resource mobilization:

The financial resources of the college are managed in very effective and foolproof manner by the Shri Rewa Gurjar Samaj. There is fully computerized accounts department in the college monitored by principal and registrar of the college.

Institutional Values and Best Practices

Environment Consciousness

The college is well aware of the need for environment consciousness and making the campus eco-friendly. The college conducts regular plantation programs in the college. The class-rooms of the college are so airy, well ventilated and well-lighted that they hardly need any artificial lights and fans.

The college is having tube well with water recharging system at different locations to raise the water level. The

college at its own level has taken up certain preventive measures to check the emission of carbon dioxide. A lot of efforts are made to keep the environment green on the college campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI REWA GURJAR BAL NIKETAN COLLEGE
Address	Gram Roopkheda, Shri Rewa Gurjar Bal Niketan College
City	SANAWAD
State	Madhya Pradesh
Pin	451111
Website	www.srgbnc.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Anurag Geete	07280-234279	9926016546	-	srg.college@gmail.com
IQAC / CIQA coordinator	Paras Jain	07280-234007	7000909102	-	paras.pancholiya@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	10-02-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Madhya Pradesh	Devi Ahilya Vishwavidyalaya	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
NCTE	[View Document](#)	12-04-2022	12	

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Gram Roopkheda, Shri Rewa Gurjar Bal Niketan College	Rural	4	78000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	higher secondary	English,Hindi	90	90
UG	BCom,Commerce	36	higher secondary	English,Hindi	60	54
UG	BCom,Commerce	36	higher secondary	English,Hindi	60	0
UG	BBA,Management	36	higher secondary	English,Hindi	60	60
UG	BSc,Science	36	higher secondary	English,Hindi	60	49
UG	BSc,Science	36	higher secondary	English,Hindi	30	9
UG	BSc,Science	36	higher secondary	English,Hindi	60	49
UG	BSc,Science	36	higher secondary	English,Hindi	60	40
UG	BSc,Science	36	higher secondary	English,Hindi	60	26
UG	BSc,Science	36	higher secondary	English,Hindi	60	29
UG	BSc,Science	36	higher secondary	English,Hindi	60	16
UG	BSc,Science	36	higher secondary	English,Hindi	60	39

UG	BA,Arts	36	higher secondary	English,Hindi	60	37
UG	BEd,Education	36	higher secondary	English,Hindi	100	99
PG	MCom,Commerce	24	Graduate	English,Hindi	60	15
PG	MSc,Science	24	Graduate	English,Hindi	20	4
PG	MSc,Science	24	Graduate	English,Hindi	15	0
PG	MSc,Science	24	Graduate	English,Hindi	30	26
PG	MSc,Science	24	Graduate	English,Hindi	30	22
PG	MSc,Science	24	Graduate	English,Hindi	30	1

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2				9				62
Recruited	1	0	0	1	5	0	0	5	31	26	0	57
Yet to Recruit				1				4				5
Sanctioned by the Management/Society or Other Authorized Bodies				2				6				60
Recruited	1	0	0	1	5	0	0	5	31	26	0	57
Yet to Recruit				1				1				3

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	6	0	0	6
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				10
Recruited	5	1	0	6
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	1	0	7
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	5	0	0	6	4	0	16
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	21	21	0	42

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	1	0	4

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	598	0	0	0	598
	Female	1111	0	0	0	1111
	Others	0	0	0	0	0
PG	Male	50	0	0	0	50
	Female	64	0	0	0	64
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	35	33	52	42
	Female	62	55	51	36
	Others	0	0	0	0
ST	Male	47	41	47	24
	Female	76	68	60	51
	Others	0	0	0	0
OBC	Male	453	386	504	351
	Female	831	828	826	681
	Others	0	0	0	0
General	Male	113	124	163	128
	Female	206	202	234	222
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1823	1737	1937	1535

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the university. A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. In view of the NEP, Academic programmes are redesigned to include Multidisciplinary /Interdisciplinary courses as electives. All programmes are offering Multidisciplinary /Interdisciplinary in such a way that students get maximum flexibility to choose elective

	courses offered in different disciplines. It can be said that the college is proactively working towards implementation of the suggestions given in the NEP.
2. Academic bank of credits (ABC):	The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university and Higher Education Department, MP. For this purpose, a centralised database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be created.
3. Skill development:	The institution has organized programmes, add-on courses which have developed various skills like Communication Skills, Accounting Skills, Managerial Skills, Computer Literacy Skills etc., required for developing emotional and social quotient which is the need of the day as today's work culture is pluralistic in nature. Emphasis on skill development along with regular course ensures bridging the gap between educational input and industry requirement. The curriculum of NEP introduces the students to Digital fluency, yoga, health and wellness courses in the first year which will make the students literate in operating systems, computer network, database management system, laboratory activities and learn about stress management through yoga and exercises. In today's competitive world, if the students have to make a career for themselves, they have to become competent and the skill development courses increase their competency levels. Soft skills training ensures personality development of students and the skills such as time management, stress management, leadership skills, etc. Thus, skill sets to do the work as well as survive in an organization are important which NEP emphasizes upon.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to promote /integrate the local language, art and culture, compulsory activities in the curriculum has to be added like literary activities etc. and through discussions/interactions/symposiums etc. Further, Indian Ethos and Business Ethics in curriculum of Business Administration, teaches cultural values in Indian tradition so a business

	students imbibe value orientation while in business.
5. Focus on Outcome based education (OBE):	The programme objective, programme outcome and programme specific outcome are very clearly defined for all the courses offered in the college thus ensuring that the students know what to expect at the end of the course. The various job opportunities as well as the higher education options are made known to the students thus resulting in clear planning by a student to choose the path on completion of the course. The programmes and courses offered by the institution are in line with the vision and mission statement of the institution. The institution is a college affiliated to the University; thus the syllabus framed and approved by the University is adopted in total by the institution.
6. Distance education/online education:	Online Education gives students the flexibility of learning from their homes as well as pursuing courses of their choice which otherwise may not have been possible owing to distance, paucity of time, etc. Through online mode, students can pursue courses offered by SWAYAM, MOOCs, EDX, COURSERA, etc which will give them an edge in the job market. These online courses also bridge the gap between theoretical knowledge and its practical application. COVID-19 pandemic has introduced the masses to online education and various online learning tools which otherwise would have been limited to an interested few. The students have accepted the shift from the concept of traditional classroom to virtual classroom. The teachers have learnt how to conduct classes efficiently through online mode thus giving scope for hybrid classes which ensures maximum attendance The popularity and acceptance of online courses has increased.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	19	19

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	19	19

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1823	1737	1937	1535	1322

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1588	1307	1291	1291	1291

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
567	394	349	271	228

File Description	Document
Institutional data in prescribed format	[View Document](#)

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
63	63	56	55	54

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
73	68	63	63	63

File Description	Document
Institutional data in prescribed format	[View Document](#)

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 33

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
64.48989	169.19119	118.50733	98.87313	136.77791

4.3

Number of Computers

Response: 136

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The **College is affiliated to DAVV University,Indore** and follows the curriculum prescribed by the university. It has been acknowledged as a premiere institute of learning as it promotes academic excellence.

Effective curriculum delivery is ensured through the following process:

Academic planning:

IQAC ensures effective curriculum delivery through a **well-planned process and systematic implementation of the prescribed syllabus**. Curricular and co-curricular activities are planned in the **academic calendar** to lead towards the **set outcomes**. At the beginning of every semester and year, departmental meetings are held, in which the following are discussed and finalized:

.Workload allotment to teachers as per their expertise and **University guidelines**.

2.**Academic** and co-curricular activity schedule based on the guidelines given by IQAC.

3.IQAC finalises the academic activity and an **academic calendar** is prepared including the details of responsibilities allocated to the teachers during each semester.

The academic activities begin with the **Head of Department** of Departments preparing the class timetable. The teachers prepare the '**Lesson Plan**', which encloses the teacher details, the number of lectures needed for completing the different modules in each subject (in alignment with the allotted weightage by the University) and the actual dates of module completion. The progress of teaching-learning is periodically discussed in **IQAC** meetings, meetings with Principal and Parent-Teachers meetings.

Teacher programs:

1.   The College ensures that teachers participate in Syllabus Revision workshops in order to be updated regarding the curriculum to be imparted to the students.

2.   **Seminars** are conducted to keep the staff abreast of new technologies in **teaching** and learning, and **effective** use of ICT tools.

3.   The IQAC organizes forums in which discussions are held on evolving trends in curriculum and examinations reforms.

Student Programs:

1. Orientation Program is conducted for the First year students to familiarize them with the learning environment and support facilities, examination, attendance and institutional rules.

2. Class room lectures are supplemented with doubt solving sessions and Mentoring.

3. Classroom assignments, Open Book Tests and Class tests are conducted.

Teaching Techniques: To enhance effective delivery of the curriculum and improve the capabilities of the students:

1. Teachers supplement classroom teaching with **power point presentations, seminars, group discussions, storytelling, skits, crosswords, quiz, videos, short films, special lectures, paperpresentationbythestudents,projects,groupassignments,term-papers, educational tours, field trips and industrial visit.**

2. Internet based activities and assignments are given to keep the students abreast of developments in their subjects.

3. Google Classrooms have been made by teachers for the execution of e-content learning for the students.

Teaching Infrastructure: ICT and library resources are constantly upgraded to ensure effective teaching-learning process.

Continuous evaluation is maintained throughout the year by:

1. Conducting tests after completion of syllabus. The minimum number of working days as stipulated by the university is adhered to every year.

2. Continuous assessment and academic progress of students through **Internal Tests** is followed. All the **laboratories** are replenished every year as per the requirement of the curriculum.

Feedback on curriculum: The IQAC monitors the overall teaching and learning process by collecting the stakeholders' feedback through structured questionnaire to ensure effectiveness of curriculum.

All these initiatives have immensely contributed to enhanced curricular outcomes of students by facilitating learning, and understanding the applications of the learning to practical situations.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Before the commencement of each semester or academic year University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.

ShriRewaGurjarBalNiketancollege follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE).

1. The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of **working days and holidays, CIE dates, dates for the Institute's flagship programs. The department calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities**. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances.
2. The academic calendars help faculty members to plan their respective course academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. **Syllabus coverage** for each CIE is decided well in advance and faculty members adhere to it.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed by the stream coordinator and approved by the department Head. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective Course Instructors.

Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester.

The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university

2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 36

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
7	8	8	6	7

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 44.12

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
728	950	925	567	546

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The College is affiliated to DAVV University, Indore and adheres to the curriculum prepared by the expert body consisting of teachers from various institutions. The members ensure that the issues of gender, environment sustainability, human values, and professional ethics also get equal representation in the curriculum. Most of the programmes do have these issues addressed in their syllabi.

Similarly, the Science streams deal with issues of environment, global warming, **afforestation**, flora and fauna and sustainability etc.

The Commerce and Management programmes include topics on the business ethics, professional **etiquette** and moral values, ethics in business, **fair pricing** and competition and moral business practices etc.

The institution regularly tries to integrate these **cross-cutting** social issues to the curriculum by periodically organizing seminars/ workshops having bearing on Environment and Sustainability, Human Values and Professional Ethics.

 The college also recognizes the importance of value - based education. Human Values are, admittedly, most precious of all values. **Communal Harmony**, Dignity of Labour and concern for the Otherwise Abled are the **HumanValues** that the institution tries to inculcate in the minds of the receivers. Awareness of human rights is created at under graduate level through an Add on course titled "**Human Rights and Value Education**".

There are specific committees and associations like Eco Club, Equal Opportunity Cell, Women

Empowerment Cell that make a collective effort to sensitize the students on areas of concern like Gender equality, Human rights, **Environmental issues**, etc. The general atmosphere of our college, with equal opportunity to boys and girls in many courses, provides an enabling environment for **gender equality.** Gender equality is promoted through lectures on women rights, female foeticide and**gender based violations**. **Self-defense** courses for girls, skits promoting gender sensitivity and other suchrelated activities are also organised.

To inculcate human values into the students the College has adopted various practices like donation drives and visits to old-age Homes etc at regular intervals.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 64.21

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	16	16	15

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 8.39

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 153

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

   1.**Feedback collected, analysed and action taken and feedback available on website**
   2.**Feedback collected, analysed and action has been taken**
   3.**Feedback collected and analysed**
   4.**Feedback collected**
   5. **Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 67.4

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1823	1737	1937	1535	1322

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2520	2490	2460	2460	2460

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 98.77

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1504	1411	1540	1185	1034

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

The college has a comprehensive admission process catering to the needs of students belonging to various categories. Students are counselled at the time of admission and are guided by assessing their needs.

The college strictly follows the Reservation Policy of the government of India/state government. Scholarships, financial aid, book bank facility and other incentives are offered to needy and deserving students. The college offers fee concessions and scholarships to outstanding sportspersons.

At the commencement of each academic session, the principal introduces the students to the rich, glorious heritage of the college, campus culture, core values and student support system.

The students are familiarized with the syllabi, course plan, academic calendar, examination system and internal assessment criteria.

Equal Opportunity Cell of the college monitors the academic progress of the students with special needs, providing an appropriate learning environment.

To give an equal platform to rural students, the teachers teach through vernacular language along with the usage of English.

Recognizing the need of the hour and requirement of skill development, different courses have been introduced.

Bilingual explanations and discussions are done in the class with the aim of reaching out to the slow learners so that they can be brought at par with the rest of the class.

Personal, academic and career-related counselling is given from time to time.

Home assignments are given and evaluated on a regular basis.

Periodic oral and written tests for slow learners are conducted to enable them to perform better in examinations. Each learning point is repeated more than normally described in class. Peer learning is encouraged where the students teach the slow learners in vacant periods. Real life examples are used while teaching for explanation. Extensive use of audio visual aids is made for better comprehension. Extra lectures, Remedial teaching, Tutorials and Question Banks are arranged. Career Counseling and Guidance Cell provides guidance to these students.

Similarly for advanced learners, many measures have been taken like intellectual stimulation through advanced projects and assignments, Presentations an access to research journals and research methodology and special lectures to inspire the students to crack competitive exams.

The students excelling in various fields of creativity are encouraged to represent the college at different levels. Special honour is also awarded to the meritorious students in annual function of the college with merit certificates and Trophies.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 29:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College makes continuous and conscious efforts to enable its students to realize their potentialand evolve as leaders and transforming agents of society. Some of the methods employed by thecollege in this process are:

Slum visits are organised by several departments to gain an understanding of thegeographical, socio-political and economic factors of the lives of the people living in slumareas.

Management Interaction Cell helps to combine theoretical knowledge with practicalknowledge, through visits to Industrial/ Corporate houses. It gives students a platform toenhance their interpersonal skills and provide an insight regarding internal working ofcompanies.

Finance and Investment Cell provides students with an environment conducive to continuousintellectual development for all the finance-enthusiasts. They are also provided with asimulated stock market trading platform to gain practical knowledge of stock trading.

The Entrepreneurship Cell provides the platform for innovative thinkers to take forwardtheir entrepreneurial ideas.

The Research and Skill Development Cell helps students conduct independent research insurvey methods, data collection, and social outreach.

Field trips to biodiversity parks, heritage sites, etc. are organized to promote grass rootunderstanding of concepts.

Extensive use of Case Studies to improve the problem-solving ability of the students.

Use of ICT & E-resources by students is encouraged.

The college employs an interactive approach through discussions, debates, oral grouppresentations to encourage greater participation and interactive learning.

Project work is assigned in all practical subjects to encourage teamwork and participativelearning.

A dedicated Activity Period is assigned every Wednesday to organize various events bydifferent societies and departments.

Short-duration Add-on Courses like Financial Management, Media Studies, Advertising andMarketing, and many others are conducted to fill the gaps in knowledge and give students acompetitive edge.

Professional Counsellors are employed to enhance the learning process by supporting themwith their personal and professional concerns, if any.

Special lectures/seminars/conferences are organized to encourage and motivate students tobecome participative agents and not just passive recipients of knowledge.

Physical Education Practicum Camps, physical education lesson planning and developinggames are organized for collegestudents. This enhances their experientiallearning as part of their training to become teachers.

File Description	Document
Upload any additional information	[View Document]()

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teachers of the College try to make the best use of the technology in their teaching process. Teachershave the knowledge and skills to use new digital tools to help all students achieve high academicstandards. ICT has enabled better and swifter communication; presentation of ideas in an effectiveand relevant way. It is an effective tool for acquiring information from multiple sources to helpstudents to enhance their knowledge database.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stayconnected to the internet and learn and teach the updated information. The college has ICTEnabled Classrooms having Desktops, Laptops, Projectors which helps in the e-learning process. Some teachers use and share E-books which are very useful for the students as theyare handy and saves the cost of buying the physical books.

The college has well equipped Computer Labs. The teachers take practical classes for courses

like Mathematics, Commerce, Computer Science, Economics, etc. The curriculum of thesecourses has practical components which require the use of computer labs. The labs areupdated with new softwares like Tally, SPSS, Matlab, Microsoft Office, the latest Excel utilitydownloaded from the Income Tax Department website, etc.

Teachers make and present PowerPoint presentations in the classrooms which help themhave an interactive conversation with the students. Presentations are the best way to makenotes as they can be updated with the latest changes in the knowledge, presenting diagrams,charts, etc.

Teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc.

FDPs are conducted to enable/familiarize the teachers with these online platforms. Besidesusing educational podcasts and videos, such as,YouTube Content, etc which further adds quality to lecture delivery.

Teachers share reading materials, short notes, e-books over different media like GoogleClassroom, E-Mail, College Portal,Blogs, WhatsApp,etc.

Teachers most often use ICTs for 'routine tasks' (lesson plan development, information presentation,basic information searches on the Internet, record keeping and so on). Faculty is adapting to theusage of ICT tools to provide quality education to the students.

File Description	Document
Upload any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed

academic year)

Response: 29:1

2.3.3.1 Number of mentors

Response: 63

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	
mentor/mentee ratio	
Circulars pertaining to assigning mentors to mentees	

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 88.17

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 21.42

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years***

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	16	9	7

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	
Any additional information	

26-05-2022 09:43:55

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.73

2.4.3.1 **Total experience of full-time teachers**

Response: 361

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Mechanism of internal assessment is transparent and robust in terms of frequency and mode SRGBN college, being affiliated college of DAVV University of Indore, is bound by the University rules regarding Internal Assessment. It gives 20% weightage in overall assessment of the students.

The breakup of Internal Assessment as prescribed by the University is as follows:

 10 % through Class Tests and Tutorials;

05% through Assignments, Projects and Presentations;

05% through Attendance.

Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria.It is discussed with them in detail to enhance transparency and rigor with a view to focus onindividual and original work.

The criterion is objective and transparent devoid of any bias on the part of the teacher.Students are informed in advance that independent learning, original thinking and new ideaswill be given additional points.

Assignments and tests are regularly conducted and students are given multiple opportunities

to improve their performance.

A variety of techniques and methods such as MCQs, Analytical tests, Case studies, Book Reports, Classroom presentations, individual and group projects are employed.

The College encourages the teachers to adopt innovative methods such as Open Book Tests,

MCQs and Analytical Tests, etc. on a continuous basis before annual examinations and semester-end examinations heldby the University.

Teachers also bridge the knowledge gap of the students through innovative pedagogicalpractices employed in tutorials.

According to individual needs of the students, sometimes personalized and individualevaluation methods are evolved, especially for foreign students and students with disabilities.Remedial classes are also offered in various subjects to provide additional help.

Students are given the opportunity to improve upon their performance through re-tests andone to one discussion in tutorials.

Teachers are given free hand to design their own evaluation methods in this category,whereby students are encouraged to participate in interactive sessions, group discussions,powerpoint presentations, projects and assignments.

Role plays are conducted to make the course content relevant to real life.

Curriculum of some courses allow skill enhancement through Practical Sessions andcontinuous evaluation is done through testing of skills developed. Disciplines such as Commerce, Computer Applications, Economics and Mathematics have Practical Components as part of their Curriculum which focus on problem solving skills using ICT techniques and Software.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

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05% through Attendance.

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2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "University of DAVV guidelines.

The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of

the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.

Learning outcomes form an integral part of college vision, mission and objectives.

The learning objectives are communicated through various means such as college prospectus,

Principal's address to students and parents, Alumni meets and dissemination in classroom by

concerned staff. These are also prominently featured on college boards and other publications brought during conferences and seminars.

Informing the stakeholders, especially the parents, persuade students towards skill oriented and value based courses.

Students are made aware of the course specific outcomes through orientation programme,

classroom discussion, expert lectures and practical. Teachers are also well communicated about the outcomes.

The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them toattain the outcomes while teaching learning in the classes.

Teachers actively participate in workshops on revision of syllabus organized by the university.

Many teachers are also the members of syllabus sub committees, thus the process of perception andoutcomes takes place in exact manner and excel the quality of teaching learning.

Successful alumni students are also invited to interact with both students and teachers at specificevents and meetings where they share how their individual course shaped their career thus helpingexisting students align better with the specified course outcomes.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods formeasuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

Evaluation Process: The programme outcomes and Programme Specific outcomes are assessed withthe help of course outcomes of the relevant programme through direct evaluation process. It isprovided through University Examinations, terminal exams, internal and home assignments, unittests, surprise tests, open book tests, etc.

Throughout the year the faculty records the performance of each student on each programme

outcome. At the same time remedial coaching is also provided to slow learners to make pace with thedesired progression.

Average attainment in Evaluation Process: Students under university examination are evaluated for 80% of total marks and institution for 20% marks as internal assessment.

Students enrolled for Add On/Certificate Courses offered by the institution are evaluated by the institution itself. At the same time, observations of student knowledge and skills against measurablecourse outcomes are evaluated throughout the year.

The Methods of measuring attainment:

1. Annual and End Semester University Examination: The affiliating University conducts examinations as per semester and annual pattern through which the institution measuresprogramme outcomes based on the course attainment level fixed by the programme. It is adirect evaluation process.

2.Internal and External Assessment: Internal assignments are given to the students which aremostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the Universitythrough Viva-Voce and practical files.

3.Institutional Examination and Tests: Students are assessed and evaluated throughout theyear at institutional level through unit test, surprise test, terminal examination and theperformance of the student is analyzed for assessing the attainment level of programmeoutcomes and programme specific outcomes.

4. Feedback Evaluation: The Institution collects feedback from students, Alumni, Employers

and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course andsyllabus outcomes and to understand the impact of teaching learning process.

5.Internships: Students are encouraged to take up internships, projects, fieldwork, etc. Thishelps them to obtain necessary skills and practical experience in their chosen discipline.

6.Placements: One of the most important Programme Outcomes of Undergraduate Degree isthe employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.

2.6.3 Average pass percentage of Students during last five years

Response: 91.68

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
567	394	349	271	228

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
567	437	406	294	253

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document]

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	11

File Description	Document
List of research projects and funding details	[View Document]

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Innovation is the outcome of human creativity and inquisitive nature. Innovation not only creates new possibilities but also adds value by providing better solutions, optimisation of resources, increasing productivity and gaining a competitive edge. Contemporary Industry and Commerce is largely driven by persistent efforts put into innovation, research and development. The vast spread of disciplines connected with various functional areas of Industry and Commerce, are overflowing with millions of innovators and researchers. The speed at which new discoveries and innovations are coming out is so much that a large number of concepts, technologies, products and services vanish from the market within no time. Hence to stay in the race, to survive in the market, innovation and research and development is a must. In our college sincere attempts are being made to create an ecosystem for innovations, by identifying and encouraging creative thinking and novel ideas among students. Innovation and Entrepreneurship Club has been working with the same objective. Along with the academics and theories of commerce and management, the students get an opportunity to explore new possibilities, ideas and concepts. This helps to shape up the approach and outlook of the students towards building their future. It develops a competitive spirit among students to think out of the box and create utility at a profit.

The students are also encouraged to take up activities and projects, which help them to develop entrepreneurial skills. Entrepreneurship is the strongest engine of bringing economic growth and creating community wealth in the long run. It is very essential to develop the qualities of a successful entrepreneur during student days. The students get an opportunity to experience the dynamics of an enterprise by participating in a wide range of activities such as Industrial tours, field projects, exhibitions, workshops, presentations and seminars. This has effectively created an ecosystem for the students to get motivation, inspiration and energy to look up entrepreneurial opportunities in the future.

File Description	Document
Upload any additional information	[View Document]

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property

Rights (IPR) and entrepreneurship during the last five years

Response: 13

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	2	3	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.84

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
15	12	10	7	5

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.29

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	6	5	2

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact there of during the last five years College encourages students not only to absorb current knowledge but also to beenterprising and try to create new knowledge, products and ideas. The activities undertaken by severalstudent societies have created an ecosystem for innovations and other initiatives for the creation andtransfer of knowledge. Most important among these are;

Entrepreneurship-Cell organizes various talks by new and established entrepreneurs (including our alumni) about the practical aspects of starting an enterprise and the problems and challenges they faced intheir journey. The cell supports innovative ideas and helps the students getting access to funds for puttingtheir ideas into practice.

Prominent amongst these is the Annual MarketingConvention attended by hundreds of students from SRGBN and other colleges who participate in variouscompetitive and learning activities.

Finance and Investment Cell (FIC) organizes many informative talks and interactive sessions withmembers from the industry and academia including from the Stock Exchange. The society also organizedvarious

online and offline (inter-college) competitions to encourage and develop skills for financial andinvestment activities including trading in securities on virtual and real platforms and visits to brokers in the local area.

The budding and established alumni entrepreneurs areinvited to come and interact with present students from time to time in order to motivate them to charter acarrier in entrepreneurship.

Other initiatives for creation and transfer of knowledge include support and motivation for Research bystudents. Research Incubation Centers have been set up by students from various departments (in particular Life Science and Management) for undertaking theoretical and applied research under the supervision of faculty from their own and other departments. Some of them have written papers and presented them at National and International Conferences and also published in reputed journals. The college organises many National and state level Conferences which provide opportunities for students to learn about latest developments in knowledge.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 35

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry,**

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	7	4	5	5

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 5.7

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
100	155	95	60	70

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 9

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	0	0	0	0

File Description	Document
e-copies of related Document	
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 9

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	

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Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shri Rewa Gurjar Bal Niketan College has constantly endeavoured to provide quality education and ensure all round development of the students in order to create aware, responsible and empowered women. Set in the backdrop of an extensive green cover, the college has an aesthetic landscape which is architecturally striking. The institution has a well maintained, user friendly and resilient infrastructure conducive toteaching, learning and comprehensive development of students.

The Teaching Block has well-appointed and spacious classrooms, tutorial rooms, department

rooms, Computers and science Labs. Most of the classrooms are equipped with ICT enabled equipment can be used for strengthening academic discourse.

There are three computer labs available for the students. These labs have adequate computer

equipment, internet connectivity and projectors to support practical sessions. In addition, the

college provides access to software packages such as Python, R, SPSS, MATLAB, Tally ERP9,

Java etc. Labs have their own labassistants who maintain the equipment.

The campus is Wi-Fi enabled for the benefit of students and faculty.The well-stocked College Library is built with a total area of 120 .81 sq meters. It is fully air-conditioned, Wi-Fi enabled and has a seating capacityof 70 users. The ground floor of the library has a property counter, librarian's room, circulation(Issue/Return) counter, Online Public Access Catalogue, Processing Section, and Stacks. The first floor has a Text-Book Section, Periodical Section and computer access. Reading room for facultyand students is available with Reference Section, Book Bank, a seminar room, a research & audio-visual room and acounselling-cell.

The Administrative Block of the college consists of the Principal's Office, the Accounts Office, the General Office, and the Caretaker's office which are fully ICT enabled.

The magnificent Multi-Purpose Hall with an Auditorium, established in 2013, has a total area of 3150sq. Ft. Academic events like conferences, seminars, talks etc. and student activities are hosted in the auditorium.

The Research &Audio Visual Room is equipped with a tripod, 1 Handy cams and other aids for teaching and learning. The facility can be used to record lectures and create e-content. The roomreceives optimal

natural light, it can accommodate up to 60 people, giving students a live multimedia experience.

The college has a Photocopy unit providing services to the students at subsidized rates.

File Description	Document
Upload any additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offering resourceful infrastructure for holistic growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities. A spacious fully equipped Multi-Purpose Hall, Common Roomare available for the students to organize and participate in co-curricular, recreational and cultural activities. The Multi-purpose building and hall, inaugurated in 2013, has an area of 3050 sq. Ft. It has a seating capacity of 600 persons. The auditorium has excellent acoustics and has a JBL sound system withtwelve speakers, four amplifiers and a mixer. There are two hand mikes, one collar mike, two floormikes and eight standing microphones. The Multipurpose hall has been provided with a screen and a projector. There is Full Stage System of lights consisting of 20 lights and a mixer.

There is a generator for power back-up and the firefighting system is in place. There are 5 hand fire extinguishers and six exit points in the hall.

It also has an area for indoor games like Judo, Badminton and Table Tennis.

The roof of the college has solar power plant which supplies green energy to the entire campus.

The college takes pride in its comprehensive sports training and fitness infrastructure.

The outdoor sports facilities include football court, basketball court, cricket pitch, open space for yoga etc.

Indoor arrangements comprise of a badminton court, table tennis and judo room which is also usedfor taekwondo and wrestling.

A fully equipped gymnasium is open for the students and staff from 7:30am to 5:30pm. Trained Instructors are available for assistance, guidance and training. It is a popular spot for both sports enthusiasts and the health-conscious. The gymnasium has latest equipment and machines.

Training arrangements are often made with experts for activities like cricket,tennis, music, choreography, debating, dramatics etc.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 33

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 90.16

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
57.95	161.72	100.83	85.37	128.50

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The functioning of the library has also undergone a great change over the years. From just a quiet sanctuary for book-lovers, it has grown into a place which engages the interest of students and invites them to throng it.

It has a pro-active Library Committee which takes the following initiatives to make the library students/user friendly:

- It organizes Book Reading and Book Review sessions.
- It celebrates the contributions of various leaders and thinkers on their respective birth anniversaries. This helps in arousing the curiosity of the students and fills them with a desire to know more through books.
- The library staff keeps the faculty and the students updated regarding the latest acquisitions. The new titles are displayed on the display boards at the entrance of the library.
- The library staff is student and teacher friendly and helps them to make the best use of the resources.

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document]

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 3.15

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
4.17	2.93	2.45	3.49	2.71

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document]

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 5.57

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 105

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Hardware Infrastructure

Institute has 136 Desktops/Workstations and a total of 2 laptops are available for students.

The college uses Acer and HP workstations.

Computer Labs have adequate number of desktops maintaining student to computer ratio of 1:1 most of the times. In addition there are 4 printers in the administrative block.

The college uses 1 LCD projector in the computer Lab and MPH, 1 in the IQAC room.

The College has employed a full time IT consultant for maintenance and support of the ICT

infrastructure.

In general, computing and internet facilities are available to all teachers and students on the

campus.The institution provides access to desktop systems and laptops to both faculty and students whichallows them to use computer aid for academic projects, practical sessions and for learning.

To make the learning process more effective various innovative methods are used by the teachers.

This includes giving group assignments and having power point presentations, where students candiscuss and explore their knowledge together. Learning combined with visual presentations orworking on certain software is much more enjoyable and comprehensive for the students.

Software Infrastructure

All the computers are supported by a 100mpbs LAN and a 2500-user capacity Wi-fi system.

The desktops are running on windows 7, windows 7 pro, windows 10 and windows 10 pro

operating systems and on Ubuntu.

Most of the desktops have office 2010 pro installed and a few are running on office 365 and office2016 pro. Laptops are functioning on open office.

Office automation packages like Open Office, MS Office and Antivirus are purchased by the college and updated regularly.

The college provides all standard Econometrics, Statistical, computational and scientific typesettingpackages such as Python, SPSS, Stata, MATLAB, Wolfram Mathematica, Tally ERP9, Taxmanfor education, Visual Studio 2010, Java, Maxima and Pascal. These are either open accesssoftware orby the college.

A back up is taken for all the systems every six months, windows and anti-virus are updated on aregular basis. LAN and Network connections are also monitored by the IT consultant.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 13:1

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 10.59

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
6.94	8.97	18.30	14.30	9.55

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. A full time Care Takersupervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced toappropriate external agencies. Furniture and equipment are purchased on regular basis as per therequirements with Purchase Committee consisting of the Principal as Chairman, Bursar, 3 faculty membersand SO, Accounts holding regular meetings to approve necessary purchases for maintenance of Collegeinfrastructure. IT machines and softwares are continuously upgraded to ensure the market relevance ofacquired skills.

Classrooms :The College hasTeaching Block with ICT enabled, well-functioning and maintainedclassrooms and tutorial rooms.

Floor in-charges on every floor of the Classroom Building help students with ICT related work andreport to the full time Care Taker with respect to maintenance of the classrooms.Servicing of Class Projectors' Lenses and Filters is done annually.

A team of efficient workers is responsible for keeping the college premises clean.

Laboratories:

All inventory kept in the Lab is maintained by a faculty member.

Library

A Library Committee comprising of the Principal, Librarian, Faculty and student

to discuss improvement/update of facilities provided by the library.

The Library is maintained by 7 staff members headed by the Librarian. Daily dusting of books is done and occasionally, vacuum cleaner is used.

A team of 7 Faculty members and the entire Library staff conduct stock verification involving counting of books and matching the numbers with official records every year.

Around 800- 900 books are sent every year for binding, to keep them in good form.

IT Infrastructure

All computers in the college have Windows monitored and Antivirusupdated on a daily basis and full system backup of MS Office done every quarter.

The College has appointed an IT Consultant to provide regular support services relating to computer hardware and software.A three member team, also consisting of the IT Consultant checks projectors in College yearly andCollege Computer systems half yearly.

Sports

A Sports Committee comprising of 2 faculty members from the Various Departments and sport officer appointed holds monthly meetings for maintenance of sportsinfrastructure.

The Gymnasium Attendant who ensure that the equipment is inperfect working condition.

A sports room has alsobeen established for conducting official work related to sports. Both the Sports room and SportsStore room are maintained by a Sports Attendant. He also ensures regular upkeep of Yoga room, Badminton Court and Table Tennis Court. The Cricket Field is being maintained by the sports committee.

The Football Ground in College is maintained by a team of dedicated gardeners and a ground man.

Canteen

The food is prepared and served hygienically by 10-12 workers who wear aprons, head covers, service hand gloves etc.

It is properly cleaned every day with pest control done every six months.

Adequate steps like substitution of plastic plates with stainless steel plates, selling items packed innon-plastic material, discouraging single-use plastic, etc are being taken with the aim of making theCanteen plastic free.

The following are some of the guidelines of Food Safety and Standards Authority of India followed by the College Canteen :-

Raw materials used in the kitchen are listed and approved by FSSAI.

Processed material is purchased from identified vendors.Food contact surfaces are smoothfor leaning and without any pits, corrosion or foreign matter.

Rooftop Solar Power Plant

SRGBN is the first College to set up an Solar Plant in the town.

Other Information

The College water tanks are cleaned annually.

The College also has anfilter water Plant installed.

A Firewater Pumping System has been set up that covers the entire College.

To conserve water, rainwater harvesting system has been developed in the College

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 3.9

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
62	106	110	66	0

File Description	Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 79.13

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
1450	1574	1374	1247	969

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 7.38

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
125	120	150	120	100

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.71

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	2	1	2

File Description	Document
Details of student placement during the last five years (Data Template)	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 70.55

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 400

File Description	Document
Details of student progression to higher education (Data Template)	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 1.86

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations***, etc.***)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
29	22	21	25	22

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<u>View Document</u>

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

A student council is a representative structure through which students are involved in the affairs of the college. They work in partnership with college management, staff and fellow students for the betterment of the college. The members of the student council are nominated on the basis of their performance in academics as well as in co-curricular activities. The college has a very dynamic student council in both sections. A Student Council under the name of 'Council of Meritorious Student' has been established in the main college. It consists of eighteen students under the patronage of the Principal and four senior members of different faculties.

It is functioning under the guidance of three senior teachers.

It has set its own objectives which are given below:

- To work for the betterment of college as well as society.
- To enhance communication between students, management and parents.
- To promote an environment conducive to educational and personal development.To promote friendship and respect among pupils.
- To solve student's issues.
- To represent the views of the students on matters of general concern before the authorities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	18	15	24	17

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Expertise and knowledge of the alumna on various areas pave the way for sharing of information to the younger generation of the college. Motivational lectures by professionals and enterprising alumnae gives a platform for the young enthusiastic student learners to gain a wide exposure, academic enlightenment, becoming morally and socially responsible, thus facilitating them to accomplish well set goals and becoming good citizens of the country. The college with pride claims to acknowledge its prestigious alumni are placed in various institutions / organizations both within the country and in other parts of the globe in sectors like manufacture, services including IT sector, financial services, education services, healthcare, real estate and other businesses. Thus, the college fulfills the vision empowering youth through inclusion and quality education.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Vision and Mission of Shri Rewa Gurjar Bal Niketan College are reviewed and redefined in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in national policy for higher education. In the present context, the vision of the College is to be a global leader in education and a valuable partner in the evolution of a just, humane and inclusive society in India.

The institution's Vision and Mission reflect the distinctive characteristics of the institution.

The College caters to the educational, social, cultural and economic needs of the society. Allthese characteristics are reflected in its policies. High quality educational programmes andhealthy practices are being implemented keeping in mind the policy of uncompromisingadherence to the values and principles of inclusion, responsibility and social accountability.

The Governing Body and the Principal together work towards the designing andimplementation of the institutional quality policy. The various administrative and academicdepartments of the College are effectively governed through a constitution of mandatorybodies such as IQAC, Staff Council, Purchase Committee etc. having well-definedroles and principles keeping in sync with the vision and mission of the College.

The Principal forms the committees under the convenorship of a teacher or a non-teaching staff with members from teaching staff, non-teaching staff and students for overall management of the various operations of the college, such as, admission, academic coordination, conduct of examinations, promotion of research and extension activities,development of infrastructure-facilities, appointment of staff, maintenance of service records,encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility.

The Principal is ably supported by the Teachers-in-Charge who help in executing thestrategic and perspective plans through their department members.

The College strives to address the needs of the society through innovative actions, plans andpolicies. In addition to a number of extra- curricular societies, there are numerous othercultural societies dedicated to Indian Culture, Choreography, Dramatics, Magazine, Photography, Western Music, and so on. The teacher supervisors and the student officebearers of these societies make efforts to motivate students for their overall development through various skill-based and talent-enhancing activities so that they can contribute tosociety as responsible citizens.

The management mobilizes funds for enhancement of infrastructure, laboratory, library and office equipment, apart from creating environment friendly campus/premise.

The concern and commitment of the Principal and the Governing Body towards the goals of higher

education is evident through their continuing efforts of mobilizing resources and introducing job-oriented courses.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Shri Rewa Gurjar Bal Niketan College follows the practice of decentralisation in its true sense,in all thethree important pillars of the institution, viz. academics, administration and extra-curricularactivities.

The practice of decentralisation and participatory management is reflected in all the activities

of the College through a strong and efficient Organogram of Committees/Societies whichincludes the IQAC, the Staff Council, Student Council, Time Table Committee and variousCultural Societies.

All the major stakeholders of the College including Management, The Governing Body, ThePrincipal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in ademocratic way of governance following the tacit rules of accountability in execution of theirduties and responsibilities.

CASE STUDY OF MONTAGE, THE ANNUAL CULTURAL FESTIVAL OF THE COLLEGE

Montage, the Annual Cultural Festival of the College showcases the practice ofdecentralisation and participative management in entirety.

The primary objective of decentralisation with regard to this particular cultural event is toreorient organisational culture, thin out the official hierarchy, extend opportunities forteachers as well as students to contribute profoundly, enrich the decision-making process, andnurture greater democratic professionalism, together with proficient event management.

The decision to hold the Annual Cultural Festival is taken by the Staff Council and then the Student Council of the College is entrusted with the task of organizing the event.

The students, non-teaching staff and teachers work together as active members in managing the entire event. To strengthen the idea of participative decision making, the Principal of the College has consultations with the staff members and student representatives.

Under the guidance of Staff Advisors to Student Council, various Committees and Sub-Committees are constituted to take care of Sponsorship, Finance and Accounts, Programmes,Stalls, Security, Publicity and Logistics.

Each Committee/Sub-Committee has Teaching and Non-teaching members as Staff Advisors and some

students who are part of the Students Core Committee.

The Sponsorship Committee seeks opportunities for arranging funds from various sourcessuch as corporate houses, business establishments, individual donors etc.

The Finance and Accounts Committee allocates funds to the societies for their respectiveevents based on the budget prepared by the societies and presented to the Committee.

The Stalls Committee manages the setup of food and goods stalls during the two days of the festival.

The Security Committee in co-ordination with Delhi Police ensures that the event isconducted in a safe and secure environment.

The Montage Core Committee and The Principal put up Duty Charts for Teaching and NonTeaching Staff. Each staff member has to voluntarily sign up for the slots of duties on both days of the event.

Decentralisation of administration in Montage refers primarily to a process, in whichstudents are given a free hand to take decisions about the judicious use of resources, financialmanagement, execution of programmes, security arrangements, and so on. This sort ofdecentralisation allows the students to be more responsible, responsive, sensitive and proactive to exercise their own discretion for planning and execution in a participatory anddemocratic environment.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality policies and strategies.

It is effectively deployed to focus on bringing quality improvements in the areas of:

1. Curricular Planning and Implementation

2. Teaching- Learning Processes

3. Research, Collaboration and Extension Activities

4. Academic infrastructural facilities

5. Student Support Activities and Student Progression

6. Internal Quality Assurance System

7. Institutional Values and Best Practices

8. Governance, Leadership and Management

At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

One such broad area in which the Institutional Perspective and Strategic Plan has been successfully implemented is that of Teaching, Learning and Research. This has been achieved through the deployment of Action Plan for the following initiatives:

1. Faculty Development Programmes by RCC (Research and Collaboration Committee) and the Departments.

2. Introduction of innovative Add-on/Certificate Courses by the Add-on-Courses Committee.

3. Collaboration with Foreign Universities for Student Exchange

Programmes

4. MoUs signed with Industrial sectors for training, development and placements.

5. Introduction of new UG programs in Vocational Studies.

6. The College has applied for Postgraduate Courses in Management Studies. The applications are under process by the DAVV university, Indore.

7. New certificate courses are introduced keeping in mind their relevance and market needs, in orderto empower young women through targeted recruitment, internship programs, MOU's with variousindustries and other professional enrichment opportunities.

8. It aims at providing an interdisciplinary platform for scholarlydebates and exchange of ideas. 9. Emphasis on using the ICT tools for effective teaching andlearning.

10. Research Training workshops are organised for students to equip them with the latest research methodologies.

11. Conferences and Seminars are organized by various departments to give an exposure to bothfaculty and students about the latest global trends in academics, industry, sciences and environment.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Organizational Structure of the College consists of the Management, Governing body, the Principal, the teaching staff, the non-teaching staff and the students.The Management of the College constitutes of the Congregation of the Sisters of Shri Rewa Gurjar Bal Niketan. It is thehighest decision-making body which is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution.

This is followed by the Governing Body of the College which meets at least thrice a year to discuss issuesrelating to finance, infrastructure, faculty recruitment and the matters related to the overall development ofCollege.

The Principal is assisted by the Teachers-in-Charge (TIC) of the Departments, the Staff Council (allteaching faculty) and the Non-Teaching Staff which comprises of the Administrative Officer, SectionOfficers (one for Accounts Office and one for the General Administration), Senior and Junior OfficeAssistants and manual staff.

The TIC oversees the smooth functioning of the department for which meetings are held on a regular basisto discuss issues and concerns relating to curricular and extra-curricular activities.

Staff Council meetings are held at least twice every semester for the effective planning andimplementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities.

The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of thegoals of quality enhancement and sustenance. The IQAC plays an important role for monitoring theinternal quality of the institution.

College Committees: Various committees are constituted for the planning, preparation and execution ofacademic, administrative and extra-curricular purposes. Each committee consists of the Convenor and itsmembers.

The Anti Ragging Cell, Grievance Redressal Committee, Anti-Smoking Cell and the Internal

Complaints Committee: The objective of these committees is to ensure that no violation of rules takesplace within the College and work towards addressing and settling grievances.

File Description	Document
Upload any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Leave Benefits (As per University rules)

8 days of casual leave plus 2 RH are provided to both teaching and non-teaching staff.

10 half-pay leave can be availed by the permanent teaching staff after completing one year of service. Commuted leave not exceeding half the amount of half pay leave is granted on the basis ofmedical certificate. Non-teaching staff is allotted 10 half-pay leave in the month of January and 10half-pay leave in July.

Duty leaves of maximum 30 days to the teaching staff are provided to attend various Orientation/Refresher/Seminar/workshops/Training Programs as per the Government rules. Nonteaching staff is also given duty leave.

Female teaching and non-teaching staff can avail a Maternity Leave of 180 days as per Government rules.

Male teaching and non-teaching staff can avail Paternity Leave of 15 days. Study leave up to 3 years is provided to both teaching and non-teaching staff.

A Sabbatical Leave of 2 years may also be availed by the teaching staff subject to certainconditions. Leave given to teaching staff to participate and present papers and to the non-teaching staff for participation in

Conference/ Seminars/ Workshops/ FDP,etc.

Faculty Development Programmes

Faculty Enhancement programmes for skill up-gradation and training are organized for bothteaching and non-teaching staff.Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ ShortTerm Courses to the teaching staff for professional development.

Computer Training Courses are provided for teachers to help them hone their e-skills and the nonteaching staff is sent to attend computer training courses organized by the University.

Support Facilities

Canteen

Grievance Redressal cell.

Internal Complaints Committee

Parking facilities for both teaching and non-teaching staff.

Clean drinking water facilities.

Facilities such as lifts, ramps for differently abled

ICT Facilities

The College is fully Wi-Fi enabled.

Three full-fledged Computer labs.

Audio-Visual Lab and Research Centre.

Laptop/Desktop facilities are provided in the library and staff room.

Recreational Activities for Physical and Emotional Wellbeing

One-day annual excursion for both teaching and non-teaching staff.

Separate department rooms are provided to the teaching staff.

Outdoor and indoor Gymnasium facilities for all.

March Past and other games held during Sports Day for both teaching and non-teaching staff.

File Description	Document
Upload any additional information	

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	2	2	2

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Course, Short Term Course).

Response: 11.02

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	8	5	4	3

File Description	Document
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The College requires that the teachers furnish a self-evaluation form every year, available on theCollege website. This provides an insight into one's own assessment of effectiveness of the

teaching style and its impact on the students. It highlights how the teacher handles different

situations that affect the learning progress of the students. It also makes known the involvement ofthe teacher in both academic and administrative activities . Through this form, a teacher can

showcase his/her continuous professional development(paper presentations, publications, seminarsand conferences attended) etc.

Departments collate the data for appraisal of teaching-learning activities of teachers in the form ofdepartmental reports which are then forwarded to the Principal.

The IQAC of the college assesses the report submitted by the faculty/department and does an

academic audit which is then shared with the departments.

Next, the departments fill a self assessment proforma and prepare an Action Taken Report,appraised by the external auditor who is an expert in the discipline.

The performance appraisal is also used for Career Advancement of the teachers who are updatedabout their performance at each level. If there is a scope for improvement on the part of the teacher,they are advised to upgrade themselves. This is crucial for later promotions as per the norms. Thewhole system is carried out in a confidential manner. The respective teacher is informed about the same and suggestions given.

The link for APAR is available on the website for the teachers to fill the annual performance

appraisal report.

Non-Teaching Appraisal

The College follows the performance appraisal procedures as per UGC norms.

Each employee fills and submits online the Annual Performance Appraisal Report (APAR). ThisDocument is then Certified by the respective Reporting Officer of the employee and furthercertified by Reviewing Officer.

Both Reviewing and Reporting Officers accord points to the concerned employee after a careful insight into the self-appraisal report filled. A constructive feedback is given to theemployee so that they can further enhance their performance level and efficiency.

The administrative audit is conducted by IQAC and external agency.

Teacher's Evaluation by Students are given the opportunity to provide their feedback of the teachers. As per the procedures outlined by the IQAC, the feedback forms are available online on Collegewebsite and the Teacher-in-Charge (TIC) ensures that the students of the department fill thefeedback questionnaire.

The questionnaire is structured to elicit responses for parameters like communication skills, subject knowledge, discipline, work-ethics, curriculum to provide effective mentoring and career guidance to students and grade the teacher's ability in creating an interactive, discussion-oriented anddemocratic classroom.

These forms are then evaluated by TIC and the Principal of the institution with the help of IQAC who analyses all the reports and meets with teachers with constructive feedback and corrective measures.

File Description	Document
Upload any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution conducts internal and external financial audits on a regular basis.

Mechanism for Internal Audit and External Audit is as follows.

Internal Audit:

Internal audit is a continuous process which ensues after each and every financialtransaction, whereby the college itself carries out the initial stage of the internal audit.

In the initial stage, the officer in-charge scrutinizes and verifies the financial data. This isagain scrutinized by the Administrative Officer and the Principal for clarity, authenticity,transparency and financial accuracy.

Income/Expenditure is closely monitored by the Bursar, the Principal and the Section Officer (Accounts). The Institution is liberal, yet follows the strategy of restraint as far as theexpenditure is concerned.

Proper procedure for purchases is adopted. Quotations are called for and prices arecompared. The Institution has formed a Purchase Committee for the purpose.They, in turn, submit the audit report to the college authorities.

Corrections are effected on the basis of the audit report and clarifications called by them are submitted as an audit reply.

External Audit:

The external audit takes place annually after the completion of every financial year. TheChartered Accountant, who works as an auditor is appointed by the College.

The bills and vouchers of the revenue expenditure are checked. The vouchers and properrecord with the concerned Department of the capital expenditure is also checked and verified.

Departmental Accession Register, Dead Stock Registers/Purchase Registers are physicallychecked. The audit objections/compliance, if any, is handled by the Accounts Department.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college mobilizes funds for its regular activities and development from different agencies and individuals. The mobilized fund is optimally used by the college.

Major sources of institutional receipts/funding:

Fees from students for regular and add-on courses

Canteen

Booking of MPH, Football and Cricket Ground

Donation

Utilization of Resources

The College has a Governing Body, Planning and Purchase Committee, Library and variousassociated bodies which help in the preparation, division, allocation and utilization of funds.

setting up of new laboratories andpayment to teachers.

Fees received from students are used for development of the college, faculty and staffsalaries, and are properly audited. Physical and Academic facilities are augmented for students.Library services and Sports services are strengthened. Laboratories are augmented and ITinfrastructure is increased.

Number of workshops and seminars are organized. National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for students.

The Purchase Committee decides the policy and procedure for purchasing any item. Each item ispurchased by comparing a minimum of 2 quotations received from different vendors.

Each and every transaction is supported by the vouchers.

All the collections are deposited in the bank and all expenditure, recurring and non-recurring, areincurred through Cheques/Electronic mode. Only authorized persons by management can operatethe transaction through the bank.

The accounts are done by Tally Software, so all the entries can be monitored by authorities.For each and

every financial transaction proper permission is taken from the Principal of theCollege.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Two Practices institutionalized as a result of IQAC initiatives

1.   Equal Opportunity Cell

As per the direction of DAVV University, Indore, the IQAC took the initiative to constitute an "Equal Opportunity Cell" in the college on 9th Feb, 2019

The main function of this cellis to give emphasis on enabling the deprived groups to join the mainstream. It is the duty of the cell to Oversee the effective implementation of policies and programmes for the physically challenged and differently abled.

It provides guidance and counseling to them with respect to academic,financial, social and other matters.

The cell monitors the effective implementation of Right to Persons with Disability Act, 2018

Guidelines

- To ensure equity and equal opportunity to community at large in the college and bring about social inclusion.
- To recognize the diversity among the students, teaching and non-teaching staff and at the same time to eliminate the perception of discrimination.
- To look into the grievances of the differently abled and suggest amicable solutions to problems.
- To disseminate the information related to schemes for their welfare. To sensitize the college on the problems of Divyang.
- To organize workshops/ seminars for personality development programmes.

Initiatives taken: Installation/Availability of:

- Divyang Counter in the library Ramps
- Railings
- Headphones and Speakers Curriculum DVD's

- Chess Board Special Sheets Folding Sticks
- Scribes for examinations
- Rest Room

Eco Club was established as another initiative with anobjective to encourage students to participate and to enhance their awareness regarding the urgentneed to address environmental issues.

It is a means by which students can organize themselves to learn and take action to improve theirimmediate environment. It provides the values of environmental consciousness and to developenvironmental ethics among the students.

Motto of Eco Club

We, at Eco Club, work towards an eco-friendly environment in and around college andtherebycontributing towards saving our planet.

Objectives of Eco Club

- To educate the students about their environment.
- To create a clean and green consciousness among students through various innovative methods.To mobilize students towards scientific enquiry into environmental problems.
- To involve them in efforts to preserve environment.
- To motivate students how to imbibe habits and lifestyle for minimum waste generation.

Activities of Eco Club

- Action based activities like tree plantation and cleanliness drives.Installation of Vertical Garden in both the sections
- Organizing rallies, marches with a view to spread environmental awareness.Organizing debates, lectures on environmental issues.
- Sensitizing the students to minimize the use of plastic bags.Promoting ethos of conservation of water.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

Since the formation of IQAC, the following quality Improvement initiatives have been undertaken:

As an outcome of students 'Feedback regarding infrastructure,Mapping of college facilities has been initiated and washrooms have been renovated.The provision for ramps for access to building is in progress.

- The institution provides concession to meritorious students at the time of admission.
- Formation of Equal Opportunity Cell has been initiated.
- Academic & Activity calendar is prepared before the commencement of new academic session toensure effective implementation of the curriculum.
- Sufficient flexibility in payment of fees is given to students.
- The institution provides concession to the meritorious students at the time of admission(Early it was given to exsisiting students only)
- The institution has started taking Feedback from students through Feedback Forms and Tutorial lectures. The findings and feedback are discussed by IQAC and necessary action is initiated.
- Special attention is paid to the cleanliness of the college specially washrooms.
- Scholarshipfor achievement in sports.
- Both Winter and Summer Uniform is providedto class IV employees
- Students request for dedicated timeslot to pursue Addon Course was acknowledged and a zero period was allotted for the same.
- Tutorial Meetings are held for interaction with the students.
- Financial Aid is also provided to Class IV employees at the time of need.
- CCTV surveillance system has been installed improving overall security of the college.
- SMS service has been initiated for delivering urgent information to the students.
- The institution also tries to encourage and absorb undergraduate students into postgraduate courses run in the campus to promote higher education.
- The Placement Cell has been empowered to bring the students into contact with companies for placement.
- Alumni Association has been registered.
- Library automation is in process.
- Use of laptops,projectors to make the process of teaching learning more learner-centric.YouTube assisted learning is also being practiced.
- Awareness Programmeson Environmental Issues are regularly organized in the campus.

File Description	Document
Upload any additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**

    3. Participation in NIRF

    4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

b) Safety and Security

Safe and secure environment is an ineluctable precondition for quality education.Keeping this in mind ,the college has transformed the campus into an oasis of safety.Every corner of the premises mirrors egalitarian commitment and gender sensitive features.

The security guards are deployed at proper places and their prime responsibility is to maintain continuous surveillance for arresting mischievous activities.Identity check at entry points prevents the intrusion of outsiders in the college which nullifies the possibility of any detrimental acts by unscrupulous elements.

CCTV cameras installed at vulnerable places enable the authorities to track every event that unfolds in the campus. Strategic placement of string of cameras infers an air of danger and act as a deterrent to any untoward behaviour.

Recognizing the power of vigilance as a key to protection,a Discipline Committee consisting of responsible faculty members has been constituted.They regularly monitor the frequently visited.

places like canteen and library to ensure the safety of girls. To eliminate the scourge of ragging, the students at entry level are made to sign an undertaking regarding non-involvement in ragging. Anti-Ragging posters have also been displayed to convey the unacceptability of this evil. An Anti-Ragging Committee with representation of both male and female members exists to help the students in distress owing to this menace.

Internal Complaint Committee has also been established to foster an environment in which unlawful discrimination and harassment are not tolerated.

Prevention oriented model has been adopted to instruct the students during tutorials and assembly to behave in a non-violent and inclusive manner with their peers.

The college shows zero tolerance in cases involving eve-teasing or indecency towards female staff or girls.

To avoid chaotic situations, separate two-wheeler parking zone for girls has been earmarked. Similarly, a separate staircase for safe access, independent reading room in library, washroom with women cleaners, separate water coolers and reserved canteen area are some exclusive amenities given to girls.

teachers, parents and students where in issues like anxiety, stress and a slew of academic worries are resolved through collaborative efforts.

c) Common Room

Common room is one of the basic features of student support services offered by our institution. A spacious and well-furnished common room has been established to facilitate the female students. The room has been designed to enable the girls to socialize, discuss and interact in an informal space. It also serves the dual purpose of relaxation and recreation.

The room is airy, ventilated,well-lit,neat and clean.The college strives to provide a friendly ambience to the users. It is equipped with basic facilities like drinking water, wash basin, elegant furniture, first-aid box and notice board.

Arrangements have been made for visual entertainment.

Newspapers and magazines are available on demand for leisure reading. The room is strewn with motivational quotes and highlights the success stories of women in plethora of fields which serves the motive of inspiring students to excel.

Canteen services can be availed in common room. An attendant is attached to the common room to cater to the needs of the students.

In a nutshell, the girl's common room is warm and welcoming. A perfect blend of fun and respite, it isalways bustling with a whole spectrum of student activities.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**

- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Following the Government of India's resolution to ban all single-use plastics, the collegeadministration declared the SRGBN campus plastic free. The ban is applicable to all entities.

A Steel Crockery Bank has been set up as an alternative to single-use plastic crockery.

SRGBN vermin composts organic waste to produce a low-cost environment friendly alternative to expensive synthetic fertilizers like NPK.

This initiative has empowered members of the local underprivileged community by training them totreat and manage waste to produce and sell vermicompost.

Collection drives for newspapers and posters have been held by NSS and Green Society.Recycling workshops held amongst students by the Green Society raise awareness about plastic waste, food waste and menstrual waste.

Liquid Waste Management

The college has systematically reduced water wastage by building Indian style toilets.Various department and student level sensitization programmes have been organised.Reuse of waste water produced by Reverse Osmosis (RO) system in the college by channelizingthis water in the washrooms.

We organized an E-Waste Awareness Campaign. We collaborated with Lioness club and other NGOs that Talks, quizzes and competitions were held to educate thestudents and staff alike and to encourage active participation. The students collected an impressive. Various department and student level sensitization programmes have also been organised.

File Description	Document
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: B. 3 of the above

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Shri Rewa Gurjar Bal Niketan College, Sanawad(M.P)envisages a vision of student empowerment through equity and inclusion rooted in quality education. It makes all sincere efforts in creating environment of harmony, peace, tolerance and universal brotherhood among students belonging to diverse cultures and ethnicity. The Institution is highly committed to create an inclusive environment. The College emphasizes on creation of tolerance and harmony towards cultural, regional, linguistic, communal harmony and socio-economic diversities. The College intends to treat everyone with equity, equality and dignity, promote inclusiveness by creating atmosphere for human values and academic excellence. The College has initiated various programmes in order to create a sense of belongingness regardless of regional, cultural, linguistic, religious and socio-economic diversities. Some of these initiatives are:

Regional Harmony: The College has students hailing from various geographical locations such as semi urban and rural areas of nimar region. The College provides space for these students to exchange regional practices and values among other fellow students.

Communal Harmony: The College has students and staff belonging to various religious faiths such as Hinduism, Islam, Christianity, Jainism, Sindhis, etc. The College organizes programmes where students showcase faith related cultures. An initiative to imbibe tolerance towards fellow beings' religious practices, each year the College organizes SADHBHAVANA DIVAS. Students are administered a Sadhbavana Oath and informed them about the importance and relevance of being tolerant to others.

Socio-Economic Harmony: The College has students belonging to various socio-economic strata. Most of the students are from economically disadvantaged sections and are first generation literates. The Institution provides equal opportunities for all, irrespective of the students' socio-economic conditions. The College provides them quality education in a very nominal fee and provide the material of study in free of cost to weak paying capacity students. Thus all students are treated equally and fairly regardless of religious beliefs. The College goes beyond its campus to serve the humanity. Staff and a few students of the College have engaged themselves in the distribution of food packets, grocery kits, and medical kits to the migrant labourers during Covid-19 Lockdown periods. Many students also associated with NGOs in serving affected ones during these times. Thus, human value system and equality was demonstrated.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Shri Rewa Gurjar Bal Niketan College has been committed to educating our students as constitutionally aware citizenssensitized to their Fundamental Rights and Duties. Various programmes and activities are organised bothby departments as well as societies.

SRGBN has an active NationalService Scheme (NSS) unit where students engage in community service programmes. National Unity Day is observed with a pledge to celebrateour glorious history of national integration.

To promote the ideal of the Swachh Bharat Abhiyan, SRGBN organises cleanliness drives like Swachhta Pakhwada. SRGBN also initiated the anti-plastic and recycling campaign inaugurated by Mr.Tarachand ji Patel (Ex Member of Parliament and member of Assembly MP) Yoga Day has been observed by the college through sessions on Yoga. College Also organises educational walks to historical sites, sensitizing the students to the need to protect our richcultural heritage.

SRGBN believes that promoting religious harmony is very important to maintain peace in our diverse societyin accordance with the principle of secularism as enshrined in the Preamble of the Constitution. SRGBN has held panel discussions inviting eminent speakers fromdifferent religious backgrounds on topics including Celebrating Diversity Rooted in Divinity, Can Scienceand Religion Converse among others. Academic discussions at SRGBN regularly highlight the salience ofnational unity and social harmony.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college celebrates national festivals to commemorate the great historical events of the country and connect the young generation to the rich national heritage. The institution observes birth & commemoratives anniversaries of great personalities with enthusiasm. The institution follows pluralist approach towards the religious functions and encourages the students and faculty to showcase the same.

TEACHER'S DAY: On September 5th Teacher's Day is celebrated to commemorate the birth anniversary of Dr. S Radhakrishnan.

SWAMY VIVEKANANDA JAYANTI: The birth anniversary of Swamy Vivekananda is observed on Jan 12th as National Youth Day. At the college level also the programme is organized to enlighten the students about the life history of Swamy Vivekananda & his ideals.

MAHARSHI VALMIKI JAYANTI: Maharshi Valmiki Jayanti is celebrated in the college on 9th October every year. Maharshi Valmiki's Ramayana is considered as one of the epic written 5000 years ago in India.

GANDHI JAYANTI: We celebrate Gandhi Jayanti (International Non-violence day) on 2 October every year to commemorate tribute to the father of our nation. Students take part Non-violence pledge & participate in Swatch Bharath Abhiyan.

INDEPENDENCE DAY: We celebrate our Independence Day every year with sincere respect. The national flag is hoisted by the Principal of the college with great honor. It is a day in which the freedom fighters are remembered and saluted for their contributions to free India.

REPUBLIC DAY: The Republic Day of India is celebrated in the college with earnest sincerity on Jan 26th every year. The celebration starts with the formal hoisting of the National flag by the head of the college along with staff members & students.

INTERNATIONAL WOMEN'S DAY: International Women's Day is celebrated on 8th March every year to highlight the importance of empowerment of women & their contribution in the development of the nation On account of this day workshops & Seminars are to create awareness about health & hygiene.

WORLD ENVIRONMENT DAY: On account of World Environment Day 2021, a virtual tree plantation programme was conducted through zoom platform. On this occasion, NSS Cell conducted a National Level

Quiz programme for the students. Students were also motivated to take part in Tree plantation programme

AMBEDKAR JAYANTI: The birth anniversary of Dr. B R Ambedkar & the life battle of Dr. B.R. Ambedkar and his contribution to the Indian Constitution for the upliftment of the various communities in the country.

KARGIL VIJAY DIVAS: On 26TH July kargil vijay divas day is celebrated in the remembrance of the soldiers who have sacrificed their lives for the protection of our Nation.

The birthday of Jawaharlal Nehru was celebrated as Children's Day in both colleges. Students were encouraged to read the inspiring literature of this great personality and gauge his voluminous achievements through a documentary. Fun events were organized by the teachers to make the students feel special on this day.

The birthday of Dr.APJ Abdul Kalam was marked by the celebration of National Students Day. On this occasion, an open platform was offered to the students to debate on issues of concern.

The college also pays obeisance to martyrs on death anniversary of Mahatma Gandhi and Shaheed Bhagat Singh in recognition of their sacrifices.

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

Response:

Our two best practices are -

A) Career Building. B) Ethical and responsible approach to Education

They have contributed to the institutional objective and quality improvement of the core activities of the college. These practices elaborated as per the annexed format are as follows –

1. **Title of the practice:(A)** Career Building.

2. **Goal**: Our goal is to determine the career object of students. We provide detail information of various professional courses in field of Commerce & Management CA, CS, ICWA, CFA, MBA etc. We give detail information about All India examination UPSC, SSC different services and state level services. After analyzing his capabilities, inclination and the requirement of various career options student finally decides his career path.

3. **The Context**: Most of the students in our college belongs to middle class, lower middle class and rural areas. About two third students in our college belong to SC / ST / OBC. They and their family do not have the sufficient knowledge in the field of respective subjects. Students do not know the scientific methods to evaluate his capabilities and interest. So, its a crucial challenging issue in the field of college teaching.

4. **The Practice**: We organize lecture series in which we invite eminent officers and professional administrative officers, managers from different fields, account officer etc. We maintain two way communications in these lectures. We conduct inclination test through questionnaires. By this test the student can evaluate his potential and area of interest. With these two efforts, student becomes able to decide his career path.

5. **Evidence of Success**: This practice has been started since last year. Various groups of students for a particular career have been formed. Every group is guided by a faculty member. This efforts increased students walk in and staying more time in college library. We are sure in the next two-three years; we will have a substantial increase in placement of students. ICT lab is a result of this practice which gives practical knowledge and motivates self entrepreneurship in students.

6. **Problems Encountered and Resources required**: At the initial stage we feel that students are not so mature to understand importance to decide the career path. We are trying to solve this problems and it will be solved soon. Motivating Students itself for studies is not sufficient because Parents are not having mindset to send female students for job.

1.**Title of the Practice**: Ethical and responsible approach to Education.

2. **Goal:**To spread the feeling of ?live by love in the society. To preserve the cultural heritage of country among generations. Support the society to build a Unified and Humane society. To promote gender equality, plurality of religious traditions and cultures, patriotism to sensitize the students about prevailing problems of the society/country.

3. The Context: The present competitive world of high expectations, hi- technologies and cut throat competition has brought us to the state where our base, our culture, our values are of merely considerable or mostly ignored. In order to reach desired height we are continuously making our roots weak. Many ignored factors related to our cultural heritage and social evils are curbing our holistic development and unique values for which we are known. So there is a strong deed to develop an ethical and responsible approach to Education

4. The Practice: We Shri Rewa college strongly believe in the philosophy of building a unified and humane society along with the academic upliftment of the students. We also believe in the holistic growth of our students. In deed and spirit we organize various events and do many practices in the line with these requirements. Here we are trying to enlist them:

- **Morning assembly:** This practice is a regular and important feature of the college. In the morning assembly we assembled together and give reverence to the god by reciting various prayers. Jan Gan Man is sung with nationalistic fervor.
- **National and International days Celebration:** We at Modern college of professional studies strongly believe in the philosophy of adoption. Here we celebrate all the national and international days together with enthusiasm.
- **Celebration of various festivals**: All the festivals like Diwali, Holi, Lohri, Eid etc are celebrated in the campus.

Corporate social responsibility: We conduct various community works to become a good corporate body also to make our students good corporate citizens. We strongly believe in gender equality, women empowerment and the need to respect our women. A major social challenge that most of us live with is that of gender inequality which might be responsible for female foeticide and dowry deaths. The gender sensitization committee of the college regularly organizes panel discussions, debates and poster making competitions to educate our students about the requirement for changed mind set towards gender discrimination. The plurality of religious traditions and cultures has come to characterize every part of the world today. We address these issues of cultural diversity and racial discrimination by organizing events like unity marches, lectures and festivals.

- **Yoga Camps:** Considering the health needs of the students and staff members we organizes Yoga camps so frequently. Yoga is the best way to be healthy and this concept is being developed by India and followed by the whole world.
- **Sports events:** Sports are the best way to be healthy and to show the zeal. Sports are the part of holistic development of the students and we consider it as a very important part of curriculum. Sports are the regular feature of the college. Also we organize various competitions at town/state level.
- **Guest Lecture/Seminars/Workshops:** Time to time college organizes various lectures/seminars and workshop focusing the Ethical and responsible approach to Education.
- **Celebration of various family events**: We in the campus together celebrate various family events concerning the modern family like Birthday anniversary celebration, celebration on specific individual and institutional achievements etc.

5. Evidence of Success: The practice has exercised a great motivational influence on the student community. Motivated by the student achievers and honors conferred on them, the students are recognizing their potentialities, shedding their inhibitions and coming forward to participate in various activities being organized by the college. What is laudable is that they are benchmarking their achievements and effort.

The achievements of the competent teachers in their respective fields further fire them to give their best and outperform. Well-defined value system and love for our culture has given strong roots and poise to our students and facilitated their moral and intellectual growth. It has gone a long way in inculcating a strong sense of ethical values, a genuine concern for our culture and commitment to nationalistic causes.

6. Problems Encountered and Resources Required: The problem area is time table. We have prescribed duration to complete the syllabus. Many a time various social oppositions have to be faced by the college. There is not a need of large fund investments. All the funds required are bear by college and collected through fund by faculty & students and charity.

File Description	Document
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The distinctiveness of the institution lies in promoting integrated personality development of students to enable them to face global challenges. In line with this objective, our college tries to harmonize the five dimensions-physical, intellectual, ethical, social and cultural faculties of students entering its portals. The students are groomed in such a way that they not only excel in academics but also earn accolades in allied fields of Sports, Co-Curricular activities and Community Service.

For bolstering intellectual growth, the college has recruited well qualified teaching faculty which leaves no stone unturned to churn out intellectually sharp graduates and post-graduates. The passionate faculty members are the assets of our institution. They are encouraged to upgrade their qualification, attend Workshops, Seminars, Refresher and Orientation courses to gain clarity regarding latest developments in their subject.

The institution offers academic programs in all five major streams namely Arts, Commerce, Management, Science and Computer Science. ICT enabled teaching is imparted to keep pace with digital age. Audio Visual aids are applied to accelerate the learning process.

Extension Lectures, National Seminars, Workshops, Symposium, Panel Discussions and Open Forum Discussions are organized by various departments. Great minds are invited to transfer information which enriches the reservoir of knowledge of students.

Interface with eminent scholars are arranged to broaden the outlook and acquaint the students with latest streams of thought in their subject. The departments also screen movies and documentaries to engage the students in an interesting portrayal of their subject.

The students are regularly given assignments and projects to hone their aptitude for competitive skill

improvement. They are made to show case their academic worth through Power Point Presentations and Student Seminars. Book Review Sessions and brainstorming Quiz Contests are conducted to test their knowledge and appraisal.

In addition to academic pursuits within college campus, Educational trips and Industrial visits are also used as tools for optimizing concept development and promoting experiential learning among students.

Access to a well-stocked library with internet facility, e-learning sources, journals, periodicals has enabled them to achieve extensive academic growth. The library is equipped with software and audio-books for visually impaired students to enable them to pursue academics despite odds.

Remedial classes for slow learners are another step to pull up the students lagging in their studies.

Relentless efforts of the college in the direction of realization of its vision have fructified in upsurge of its academic achievements. Our results in the past five years have been fairly good and some of our meritorious students clinched university positions. Merit Scholarships, Fee Concessions, in recognition of their consistent hard work. Prize Distribution Ceremonies and Convocations are organized to felicitate the academic achievers and confer degrees on culmination of courses.

Sports profile of our college speaks volumes of the achievements of our sport stars. To nurture their sporting prowess, the students are given Fee Concessions, Scholarships etc.

The college also provides in house coaching and training facilities to budding athletes and players to hone their skill. Annual athletic meetings are regular feature which provides equal opportunities to boys and girls to exhibit their sporting prowess in various track and field events.

Yoga classes and self defense training is also undertaken.

The students are afforded ample opportunities to soar higher in this arena through various Club and Society activities, Talent Hunt Show, Fresher's Party, Farewell Parties, Youth Festival and Inter College competitions.

The college has been stamping its class in Youth Festival consistently and it was twice awarded Overall First Trophy in Youth Festival and has been First Runners Up for last two years. The students have been grabbing prizes in inter college competitions as well.

Students excelling in Co-Curricular activities are also awarded College Colour and Roll of Honour in recognition of their talent.

The students are also motivated not to remain self-centered and are urged to take up social roles through NSS and Outreach programmes.

Donation drives, Participation in Walkathons organized for a cause, Awareness Rallies, Candle Marches, Blood Donation Camp, Swachchta Abhiyan, Plantation Drives enable the students to be socially responsible. We try to stimulate ethical conduct in students by ingraining values like compassion, love for tradition and culture, togetherness, cooperation, honesty, nationalism and secular outlook through various activities and lectures.

The college corridors exhibit motivational sayings inspiring the students to adopt ethical lifestyle. A Value based Course related to Human Values and Professional Ethics is offered to the students.

In nutshell, the college is making undaunted efforts to equip the students with exceptional traits which make us stand above the rest. The ambassadors of our college shine in the fields they choose after leaving the college. Such positive progression enables the institution to work harder year after year and carve a special place on the map of the town.

Bhajan recitals, Morning Assembly, Display of Thought of the Day, Recital of Gayatri Mantra and Yoga camps are the means of arousing spiritual feeling among the young minds and creating a pious ambience in the college.

The College has fairly succeeded in its direction by providing the following student support services and adopting measures which facilitate holistic development of Students

Unnati program – It is regularly feature to arrange Soft-skill training for final year students. It is meant to upskill their interpersonal, interview and other soft skills.

Management & Cultural fest – Intercollegiate Management Fest is an annual event which serves as the training ground for students to practice their event organising skills.

Wall magazine – Wall magazine is published every week to provide an opportunity for students to exhibit their creative talent. It is also used as a platform for creating awareness about social, economic, environmental, political issues.

File Description	Document
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Shri Rewa Gurjar Bal Niketan College, Sanawad established in the year 2005 with an objective of providing best and quality education to the least, the lost and the last. The College caters to diverse learners especially from socio-economically disadvantaged and first generation college goers. The College has sufficient infrastructure facility, necessary accommodation and learning resources. Value additions are provided through invited guest lectures, expert talks, seminars, workshops, discussion, dialogues, paper presentations, Certificate Courses and other skill enhancement programmes. To explore and unleash maximum potential of the students, Innovative teaching-learning strategies are adopted across programmes offered by the College. Students are encouraged to make maximum use of digital content available on the web world and also to remain digitally advanced.

The College provides affordable and quality education to all students by encouraging them to avail the facilities of scholarships. Research engagement is also encouraged among teachers and students. Half of the staff is doctorates and others are also pursuing doctoral degrees. Teachers and students are engaged in research and scholarly paper publications. Holistic development of students is ensured.

Students' Social commitment is the hallmark of the College and thus all students are involved in social extension initiatives. All students are treated in a fair and just manner. Equal opportunity is extended to everyone and code of conduct is emphasized for disciplined upbringing.

The College, though, had several challenges during Covid-19 times, transformation from old

accreditation process to New Accreditation Process, every member of the college learnt new lessons, yet adopted to the much needed changes. Online classes workshops, webinars, International FDPs, guest lectures, special lectures etc. conducted relentlessly during difficult times and thus the College never rest in the process of imparting quality education.

Concluding Remarks :

A trust run institute, has reached 17 years of successful existence, attained academic excellence with constant efforts and perseverance of visionaries, dedicated faculty, and dynamic administrators and has helped for intellectual and personal growth of students. The College abides to its commitment towards upliftment of socially, economically and educationally marginalised sections of the society through quality and inclusive education. Advancement in faculty research activities directly correlates the quality sustenance and academic enhancement that directly benefit the students. The excellent rapport between the administration, faculty, students, alumnae and parents is the strength of the College. The Institution with its eco-friendly campus, spreads an aura of peace and tranquillity that promotes and advance conducible working environment. The College, through its continuous efforts, stands superior from serving as a beacon of light, a place of wisdom and it continues to race keeping with the growing demands and challenges of the contemporary world of education. To continue its journey Shri Rewa Gurjar Bal Niketan college has designed and initiated a Plan of Action for 2023 incorporating student support schemes, further infrastructure development and Competitive Exam Coaching facilities. The College has following vision for future:

1. To remove the short coming in the infrastructural demand.
2. Facility for sports to students will be increased.
3. More focus on Placement activities will be done.